

Bennett, Max

From: Stevens, David
Sent: Monday, November 05, 2012 11:17 AM
To: Wallace, Kristen; Wedge, Lori
Cc: Bennett, Max
Subject: FW: about expense reports/concur

Team:

Could you provide Max with the information requested below?

Thank you!

David Stevens

Director of Sales Southeast

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From: Bennett, Max
Sent: Monday, November 05, 2012 11:02 AM
To: Stevens, David
Subject: about expense reports/concur

David,

I am starting to approve the reports. One thing I do is ask for a specific business purpose for dinners etc.. Do we have limits on certain things – for instance per dinner \$ per HCP, total number of people at an event, or just a grand total per week per clinical etc.. Just don't want to make any mistakes. Thanks.

Max Bennett RN, BSN, CCDS, MBA
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Bennett, Max

From: Bennett, Max
Sent: Monday, November 05, 2012 11:14 AM
To: Stevens, David
Subject: RE: Message from Ian McLeod / Updated Travel/Expense Policy

I have read it. Does not say anything about HCPs, that's why I asked.

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From: Stevens, David
Sent: Monday, November 05, 2012 11:12 AM
To: Bennett, Max
Subject: FW: Message from Ian McLeod / Updated Travel/Expense Policy
Importance: High

Here is the expense policy.

David Stevens
Director of Sales, Southeast

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